

QUALITY ASSURANCE PANEL

i. Purpose:

1. Develop a protocol for the review of confidential materials by this panel.
2. Review registration forms and required attachments of mediators and Parenting Coordinator.
3. Approve, disapprove, or when necessary, disqualify professionals to provide mediation and high conflict resolution.
4. Receive and review complaints about process and procedures.
5. Review and refine procedures under the Program.
6. Make changes in the Program.
7. Make recommendations for future appointments to this Panel.
8. This Panel shall not receive complaints that go to the merits of any individual case.

ii. Membership:

1. The Panel shall consist of seventeen voting members. The initial appointments shall be for staggered terms. Subsequent appointments shall be for three (3) year terms, except for the judiciary.
2. The voting body of the Panel shall be as follows:
 - a. Four members will represent the judiciary: the Chief Judge of the Domestic Relations Division, and three other members of the Tulsa County Judiciary;
 - b. Four members will represents the Family Law Division of the Tulsa County Bar Association;
 - c. Four licensed mental health professionals, representing various disciplines; and
 - d. Standing positions of Child Support Services, DVIS, Legal Aid, Public Defender's Office and Family and Children's Services.
3. The members from the categories set forth in paragraph 2 shall be chosen by the Presiding Judge of the Fourteenth Judicial District.
4. The Presiding Judge is an ex officio non-voting member of the Panel.
5. The Family Resource Coordinator, if any, shall be an ex officio member of the Panel.
6. Any member of the Panel who is absent from two or more regularly scheduled meetings of the Panel in a one-year period, may be removed as a Panel member.
7. Any vacancy on the Panel, whether by resignation or removal as set forth in paragraph 6 shall be filled by the Presiding Judge upon recommendation of the Panel.

iii. Meetings:

1. The Panel will meet as necessary to accomplish its purpose and to assist in maintaining the Families in Transition Program.
2. The Panel shall be chaired by the Chief Judge of the Domestic Relations Division of Tulsa County.
3. For voting purposes, a quorum constitutes nine members.