

IN THE DISTRICT COURT IN AND FOR TULSA COUNTY
STATE OF OKLAHOMA

_____)	CASE NO.
Plaintiff(s))	
vs.)	
_____)	
Defendant(s))	

RULE 5(C) SCHEDULING ORDER¹

This order is entered this _____ day of _____, 20_____.

NATURE OF CLAIM(S): _____

ESTIMATED LENGTH OF TRIAL: _____

Jury _____ Non-Jury _____

1. **NO APPLICATION TO JOIN ADDITIONAL PARTIES OR TO AMEND THE PLEADINGS** may be filed after: _____
2. **PRELIMINARY WITNESS/EXHIBIT LISTS:** _____
3. **FINAL WITNESS AND EXHIBIT LISTS** (including demonstrative exhibits) exchanged no later than **ten (10)** days prior to pretrial: _____ *CV Rule 23. (Only witnesses/exhibits on the final list may be used at trial unless otherwise ordered by the Court.)*
4. **MEDICAL EXAMINATIONS** (if applicable) of _____ completed by: _____. The party requesting examination shall provide a copy of the report to all parties no later than ten (10) days after the examination, or by: _____.
5. **DISCOVERY COMPLETED BY** _____ *(Counsel must follow CV Rule 21 regarding discovery disputes).*
6. **ALL MOTIONS (EXCEPT MOTIONS IN LIMINE) FILED BY:** _____²
7. **MOTIONS IN LIMINE FILED BY:** 30 days before trial/responses 14 days before trial.

¹ Counsel must determine (with approval of the Court) their need for adequate discovery time and complexity of legal issues to be addressed in arriving at this agreed Scheduling Order. **This scheduling order will not be modified except upon written application by counsel and by leave of the judge upon a showing of good cause. Rule 5(C).**

² A courtesy copy of all motions shall be delivered to the court's clerk on the 5th floor for docketing and ruling or it will not be considered.

CIVIL DOCKET B

8. **PRETRIAL CONFERENCE** on _____ at _____ o'clock a.m. / p.m.³

a. Plaintiff must provide a proposed Pretrial Order **fifteen (15)** days prior to Pretrial Conference. Defendant must complete and return the Pretrial Order no later than **five (5)** days prior to Pretrial Conference.

b. **ALL TRIAL EXHIBITS** must be pre-marked by number. Such numbers must correlate with the numbers listed in the Pretrial Order. All documentary/photographic exhibits must be in a binder or notebook in compliance with the Oklahoma Supreme Court Rules for Appeals (Rule 13).

c. **DISCOVERY MUST BE COMPLETED BY PRETRIAL CONFERENCE**

9. **PROPOSED JURY INSTRUCTIONS NO LATER THAN THIRTY (30) DAYS PRIOR TO TRIAL.** *Counsel shall confer with one another and submit one (1) copy of combined jury instructions and a copy/list of any disputed instructions. A copy in Microsoft Word format shall be e-mailed to Walt. Sinclair@oscn.net.*

10. **MEDIATION/SETTLEMENT CONFERENCE:** _____.

(The Court strongly encourages mediation (either private or early settlement), but upon good faith discussion by counsel that mediation will be futile and subsequent representation to the Court, mediation may be waived. Must be completed by the Pre-Trial Conference.)

11. **NON- JURY TRIALS/PROPOSED FINDING OF FACT AND CONCLUSIONS OF LAW AND/OR TRIAL BRIEF** to be submitted (10 days after trial or by agreement) on _____.

DOUG DRUMMOND, DISTRICT JUDGE

Attorney for Plaintiff(s)
Email: _____

Attorney for Defendant(s)
Email: _____

Address: _____

Address: _____

OBA Number: _____

OBA Number: _____

³The requesting party must pay trial and court report fees no later than the date of Pretrial Conference. *Rule CV 24.*