

CASE MANAGEMENT DOCKET

General Policies and Procedure

PURPOSE

Protect and improve the outcomes for children and families by providing case management services to high conflict or complex cases.

GOAL

- Provide referral process, case management, and follow up
- Promote an efficient use of family and court resources
- Use a problem-solving approach that focuses on the identified needs of the family

CASE MANAGEMENT TEAM

- Judge Mark Barcus – FD Docket C
 - Courtroom 605
- Nicole W. Kirkland, MSW – Family Court Case Coordinator
 - Room 607

CRITERIA

High conflict or complex cases are the candidates for this docket and they can be cases with or without minor children. Please use the following criteria to help determine if the case should be referred to this docket (one or more of the following can be pending):

- This case has been pending for two years or more without final resolution;
- Domestic Violence is alleged between the parties;
- A Public Defender is appointed in this case;
- A Protective Order is entered;
- Supervised Visitation is ordered;
- There are positive drug test(s);
- Alcohol Treatment / SCRAM Device is ordered;
- A Custody Evaluation is ordered;
- A Psychological Evaluation is ordered.

REFERRAL TO DOCKET

The following information outlines how a case may be referred, ordered, and accepted to the Case Management Docket:

Parenting Plan Conference

- Judge Barcus may order the case to the Case Management Docket;
- If the case is ordered to the Case Management Docket the following will take place:
 - The case will be transferred from the Assigned Judge to FD Docket C (Judge Barcus);
 - The case will work solely with the Case Management Team UNTIL TRANSFERRED BACK TO THE ASSIGNED JUDGE.

- Judge Barcus may refer the case to the Assigned Judge for a Temporary Order Hearing (TOH) and may order the case to be set for a *Case Management Initial Hearing*:
 - The *Case Management Initial Hearing* will be set after the TOH date in front of Judge Barcus to determine if the case will be accepted to the Case Management Docket;
 - If the case is accepted to the Case Management Docket the following will take place
 - The case will be transferred from the Assigned Judge to FD Docket C;
 - The case will work solely with the Case Management Team UNTIL TRANSFERRED BACK TO THE ASSIGNED JUDGE;
 - If the case is NOT accepted to the Case Management Docket, the case will be referred back to the Assigned Judge for resolution and will not work with the Case Management Team.

The Assigned Judge

- The Assigned Judge may order the case to be set for a *Case Management Initial Hearing* in front of Judge Barcus at any time during the pendency of the case. If this is ordered, then:
 - The *Case Management Initial Hearing* will be set in front of Judge Barcus to determine if the case will be accepted to the Case Management Docket;
 - If the case is accepted to the Case Management Docket the following will take place:
 - The case will be transferred from the Assigned Judge to FD Docket C;
 - The case will work solely with the Case Management Team UNTIL TRANSFERRED BACK TO THE ASSIGNED JUDGE;
 - If the case is NOT accepted to the Case Management Docket, the case will be referred back to the Assigned Judge for resolution and will not work with the Case Management Team.

The Attorney

- The attorney may file a *Request for Referral to Case Management* with the Assigned Judge. (Please see the attached request.)
 - It will be at the Assigned Judge's discretion to order the case to be set for a *Case Management Initial Hearing* in front of Judge Barcus to determine if the case will be accepted to the Case Management Docket;
 - If the case is accepted to the Case Management Docket the following will take place:
 - The case will be transferred from the Assigned Judge to FD Docket C;
 - The case will work solely with the Case Management Team UNTIL TRANSFERRED BACK TO THE ASSIGNED JUDGE;
 - If the case is NOT accepted to the Case Management Docket, the case will be referred back to the Assigned Judge for resolution and will not work with the Case Management Team.

Please contact Nicole Kirkland by phone at 918-596-5414 or by email at nkirkland@fcsok.org for more information.

**IN THE DISTRICT COURT IN AND FOR TULSA COUNTY
STATE OF OKLAHOMA**

)			
Petitioner,)			
vs.)	Case No.		
)	Judge		
)			
Respondent.)			

REQUEST FOR REFERRAL TO CASE MANAGEMENT

Comes now the _____ and requests the Court to set the above-styled case for Case Management. Which of the following are applicable to this case:

1. This case has been pending for two years or more without final resolution.
- Domestic Violence is alleged between the parties.
- A Public Defender is appointed in this case.
- A Protective Order is entered for the Petitioner / Respondent.
- Supervised Visitation is ordered for the Petitioner / Respondent.
- There are positive drug test(s) for the Petitioner / Respondent.
- Alcohol Treatment / SCRAM Device is ordered for the Petitioner / Respondent.
- A Custody Evaluation is ordered for the Petitioner / Respondent.
- A Psychological Evaluation is ordered for the Petitioner / Respondent.
- _____
- _____

2. The parties are parents of the following minor children:

Name	DOB	Relation to Petitioner	Relation to Respondent
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

RECOMMENDED BY:

By: _____